

RULES FOR THE OPERATION OF HALEKULANI Men's Bowls CLUB

1. NAME

- 1.1 The name Halekulani Men's Bowls Club, part of the Mounties Group.
- 1.2 The Men's Bowls Club shall not, without the consent of the Board of Directors of Mount Pritchard & District Community Club Limited (Mounties), change the name of the Club.
- 1.3 On or before the date upon which these rules are approved at a duly convened meeting of the Men's Bowls Club, the Men's Bowls Club shall obtain the consent of the Board of Mounties to use its proposed name.
- 1.4 The Men's Bowls Club acknowledges that it holds no right, title or interest in the name of the Sub-Club.

2. INTERPRETATION

- 2.1 Unless the context or subject matter otherwise requires:
 - 2.1.1 words indicating the male gender include the female gender and vice versa; and
 - 2.1.2 words indicating the singular include the plural and vice versa.
- 2.2 Headings and the index are included for convenience only and do not form part of this Constitution.

3. OBJECTS

- 3.1 To encourage and promote the Game of Bowls in the Sub-Club's Local Government Area and such other places as determined appropriate by the Board and within Mounties.
- 3.2 To become affiliated with the body controlling Bowls NSW in New South Wales or Australia on such terms and conditions as such controlling body may from time to time require, provided that any terms and conditions are not inconsistent with these Rules, the Constitution and By-Laws of Mounties or the Registered Clubs Act 1976 (NSW) (**RCA**).
- 3.3 To provide recreational and social activities to members of Mounties.

4. ACKNOWLEDGEMENT

- 4.1 This Sub-Club and these Rules are created pursuant to Rules 63-69 of the Constitution of Mounties.
- 4.2 Notwithstanding these Rules, the Board of Mounties, may, by resolution, issue any directive to the Sub-Club that it considers is in the best interests of the Sub-Club and / or that of Mounties. For the avoidance of doubt, the control of the Sub-Club is subject to the absolute control and supervision of

the Board of Directors (or their delegated representative) and Chief Executive Officer (or his delegated representative) of Mounties.

- 4.3 It is hereby acknowledged that the Sub-Club is a sub-club (i.e., a section) of Mounties.
- 4.4 Nothing contained within these Rules is intended to create the Sub-Club as a separate entity from Mounties. For the avoidance of doubt, the Sub-Club is not a separate entity in a legal sense or otherwise from Mounties and the members of the Sub-Club will always remain answerable to the Chief Executive Officer on behalf of the Board of Mounties.
- 4.5 The Sub-Club is subject to the Constitution and By-laws of Mounties as amended from time to time. In the event of any inconsistency between these Rules and the Constitution and By-laws of Mounties, the latter documents will prevail.

5. **MEMBERSHIP**

- 5.1 Membership of the Sub-Club will only be open to current financial members of Mounties who agree to be bound by the Constitution, Rules and By-Laws of Mounties and the Rules of the Sub-Club. Any person who ceases to be a financial member of Mounties or has his or her membership of Mounties suspended will automatically cease to be a member of the Sub-Club or will automatically have his or her membership of the Sub-Club suspended for the same duration as his or her suspension from membership of Mounties (as the case may be).
- 5.2 A person must not be admitted as a member of the Sub-Club unless that person is elected to membership at a meeting of the Committee by a three-quarters majority of the Committee members present and voting, who may reject any application for membership without giving any reason for the rejection.
- 5.3 When a person has been elected to membership of the Sub-Club, the Committee (or their delegated representative) will enter that person's name and details in the Sub-Club's Register of Members. The member so elected is deemed to have agreed to the Constitution, Rules and By-Laws of Mounties and the Rules of the Sub-Club.
- 5.4 The Annual Subscription of the Sub-Club shall be an amount determined by the Committee.
- 5.5 Only members of the Sub-Club who have attained the age of 18 years will be entitled to vote and to stand for or hold office on the Committee. Proxy voting is not permitted.
- 5.6 A member is ineligible to be nominated for or elected to the Committee if that member receives a financial benefit for the provision of services to the Sub-Club from Mounties, except any honorarium approved at a General Meeting

of Mounties

- 5.7 The Sub-Club should consist of not more than 250 members however the Board of Mounties may authorise an increase in the maximum number of members allowable in the Sub-Club from time to time.

6. ADMINISTRATION AND MANAGEMENT

- 6.1 The Sub-Club is not formed for, nor shall it conduct its business or affairs for private gain.
- 6.2 Subject to the absolute control and supervision of the Board, the Sub-Club shall manage its own business and affairs (including the custody and control of the Sub-Club's funds) only for the purpose of promoting its Objects but must make regular reports to the Board of Mounties.
- 6.3 The Committee may, but without limiting its general powers, from time to time:
- 6.3.1 delegate any of its powers (other than this power of delegation) to sub-committees consisting of such persons, being members of the Sub-Club, as it may from time to time think fit and may from time to time revoke such delegation.
 - 6.3.2 make rules not inconsistent with the Constitution, Rules and By-Laws of Mounties and the Rules of the Sub-Club which in the Committee's opinion is necessary or desirable for the proper control, administration, and management of the Sub-Club provided that the Board of Mounties, by resolution, approves such rules; and
 - 6.3.3 appoint any delegate or delegates to represent the Sub-Club for any purpose with such powers as may be thought fit.
- 6.4 The Sub-Club shall, as far as practicable, hold a general meeting known as the Annual General Meeting in the month of October in each calendar year at such date, time and place as may be determined by the Committee. All Sub-Club members will be given at least twenty-one (21) days' notice of the Annual General Meeting. All general meetings other than the Annual General Meeting are known as General Meetings.
- 6.5 The business of the Annual General Meeting will be as follows:
- 6.5.1 to receive and table reports from the Committee.
 - 6.5.2 to receive and consider the Sub-Club's:
 - 6.5.3 the income and expenditure accounts.
 - 6.5.4 balance sheet; and
 - 6.5.5 the report of the auditor.

- 6.5.6 to elect the Committee members for the following year
 - 6.5.7 to deal with any other business of which due notice has been given to the Committee; and
 - 6.5.8 to deal with any other business that the Committee may approve of which due notice has not been given to the Committee.
- 6.6 The Committee may whenever it thinks fit call a General Meeting and it must, on the request of not less than 10% of the members of the Sub-Club having at the date of the deposit of the request at the office a right to vote at General Meetings, within twenty-eight (28) days proceed to call and hold a General Meeting after the deposit of the request. All Sub-Club members will be given at least seven (7) days notice of the General Meeting.

7. THE COMMITTEE

- 7.1 The Committee will be elected annually at the Annual General Meeting of the Sub-Club and comprises the President, Vice-President, Secretary, Treasurer, and up to 10 other Committee members.
- 7.2 The Sports Director shall appoint a Returning Officer to conduct elections and that person shall not be eligible to be a nominee in any elections.
- 7.3 The members of the Committee will be elected to hold office until the conclusion of the next Annual General Meeting of the Sub-Club when they will retire and will be eligible for re-election.
- 7.4 Nominations for the positions of Committee persons shall open 21 days before the time and date fixed for the Annual General Meeting of the Sub-Club and shall close 7 days before the date and time fixed for the Annual General Meeting of the Sub-Club.
- 7.5 All Nominations shall give to the Secretary, who will deliver them to the Sports Director not less than 6 days prior to the Annual General Meeting.
- 7.6 In the event of a vacancy on the Committee, the remaining members of the Committee will be empowered to appoint a member of the Sub-Club to fill the vacancy.
- 7.7 Nominations for election to the Committee shall be made in writing and signed by two (2) Sub-Club members and by the nominee who must signify his or her consent to the nomination to the Returning Officer of the Sub-Club.
- 7.8 If there are insufficient nominations to fill all vacancies on the Committee, those duly nominated will be declared elected and additional nominations will be received at the Annual Meeting of the Sub-Club.
- 7.9 In addition to the reservations contained in this Rule 7, the election of members to the Committee will be in accordance with the Constitution of Mounties and shall be conducted under the supervision of the Sub-Club's

Returning Officer.

- 7.10 If there are more than the required number nominated, an election by ballot shall take place, but if there are only the requisite number nominated, the Returning Officer of the Sub-Club shall declare those nominated duly elected.
- 7.11 If any Committee member should die or fail to attend three (3) consecutive Committee meetings without reasonable cause or leave of absence or if they should resign or become bankrupt or of unsound mind, their office shall be declared vacant and the Committee may appoint a successor to hold the office until the election at the next Annual Meeting of the Sub-Club.
- 7.12 No member of the Committee shall receive any remuneration for their service in their capacity as a member of the Committee.
- 7.13 The Committee will keep and maintain a Register of Sub-Club Members.

8. MEETINGS OF THE COMMITTEE

- 8.1 The Committee shall meet at least once in every month for the transaction of business (which meetings shall be called regular meetings) and the names of all members of the Committee present and voting and minutes proceedings of the Committee shall be entered in a book provided for this purpose.
- 8.2 The Chairperson of the Sub-Club shall preside at all meetings of the Committee. In the absence of the Chairperson, the meeting shall elect a member of the Committee to Chair the meeting.
- 8.3 Most of the Committee shall constitute a quorum at a regular meeting. If a quorum is not present within fifteen minutes of the time fixed for the meeting it shall stand adjourned to the same day in the next week at the same time and place and if at the adjourned meeting a quorum is not present within fifteen minutes from the time appointed for the meeting the members present shall be deemed to be a quorum.

9. ACCOUNTS OF THE SUB-CLUB

- 9.1 The financial year of the Sub-Club shall commence on the first day of July and end on the last day of June in each year.
- 9.2 The Board of Mounties may empower the Sub-Club to open and operate an account in the name of the Sub-Club in such bank or financial institution as the Board or Chief Executive Officer of Mounties may from time to time approve, provided that the persons eligible to operate upon any such account must be approved by the Board or Chief Executive Officer of Mounties, which from time to time may remove and replace such persons or any of them.

- 9.3 The Committee shall cause correct accounts and books to be kept showing the correct financial affairs of the Sub-Club, including but not limited to, income and expenditure, conduct of all correspondence and a property register of the Sub-Club. Such books and accounts shall be kept at such place or places as the Committee may think fit and shall always be open for the inspection of Committee members and the Board of Mounties and their appointed agents.
- 9.4 The Committee shall once every year submit its accounts and books to the Chief Executive Officer of Mounties for review.
- 9.5 The Committee and each member of it shall upon request by the Chief Executive Officer or the Board of Mounties produce to the said Chief Executive Officer, or the Board or such other person nominated by the Chief Executive Officer, or the Board, any documents or other records held by the Committee or any member of it on behalf of the Sub-Club.

10. **AMENDMENT OF RULES OF THE SUB-CLUB**

- 10.1 These Rules may be amended from time to time by a seventy five percent (75%) majority of the members of the Sub-Club at an Annual General Meeting of the Sub-Club or at a meeting of the members of the Sub-Club convened specifically for such purpose, provided that no amendment proposed to and approved by the meeting of the members of the Sub-Club shall have effect unless and until it has been approved by resolution of the Board of Mounties.